

# EXHIBITOR ELECTRICAL SERVICES ORDER FORM

**SANDIA**  
RESORT & CASINO

30 Rainbow Road NE  
Albuquerque, NM 87113  
Tel (505) 873-8680  
Fax (505) 508-3196

Contact: Emily DeWitt-Cisneros  
Hotel/Convention Center Contact:

PLEASE TYPE OR PRINT LEGIBLY

Date of order:		
Event Name:		
Booth #:		
Exhibitor Name:		
Contact:		
Phone:		
Email:		

Billing Information	
Credit Card Number:	
Expiration Date:	
Name on Card:	
Signature of Cardholder:	

	<b>SPECIAL INSTRUCTIONS:</b>  <b>**PLEASE NOTE: <i>LAST MINUTE CHANGES ARE NOT GUARANTEED</i> – Please note the type of equipment provided in the booth</b>

Quantity	Description	14-Day Notice	Floor Rate		Subtotal
<b>RENTAL ITEMS</b>					
	Multiple Outlet Power Strip	\$14 per day	\$20 per day		
	Extension Cord	\$20 per day	\$25 – per day		
<b>EVENT CHARGES</b>					
	In-House Electrician	\$50 per hour			
<b>SINGLE PHASE 120 VOLTS</b>					
	1-500 Watts – 5 Amps	\$25	\$45		
	500-1000 Watts – 10 amps	\$35	\$55		
	1001 – 1500 Watts – 15 amps	\$45	\$65		
	1501 – 2000 Watts – 20 amps	\$55	\$75		
<b>ALL SERVICES BELOW REQUIRE A MINIMUM 14 DAY NOTICE</b>					
<b>SINGLE PHASE 208 VOLTS</b>					
	20 Amp Single Phase	\$100			
	30 Amp Single Phase	\$120			
	40 Amp Single Phase	\$140			
	50 Amp Single Phase	\$160			
	60 Amp Single Phase	\$230			
	70 Amp Single Phase	\$220			
	100 Amp Single Phase	\$270			

I hereby request the above and agree with the terms and conditions below.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Subtotal		
Service Chg (20%)		
Tax (6.0625%)		
<b>TOTAL</b>		

- Special Power and pricing available upon request
- No exhibitor shall make an electrical installation, nor any electrical connection of any appliance or equipment to the building electrical system
- All exhibitor supplied extension cords must be UL rates and meet facility standards
- Service will be brought to the rear of the booth
- A replacement fee will be assessed for any equipment not returned
- Claims and refunds will not be considered or adjustments made unless filed in writing by Exhibitor prior to the start of the show
- Exhibitors found using service where no orders have been placed prior to the event will be charged 1.5 times the floor rate for the type of service used. Exhibitors found using excessive amounts of electricity over the amounts ordered will be charged the floor rate for the additional amounts. Please see the list of commonly used items below to determine your needs or call us if are still unsure
- To receive the 14-day rate orders must be received by February 1, 2013 must pay the floor rate. Orders received after February 15<sup>th</sup>, 2013 are not guaranteed service.

- For additional electrical questions, please contact the Facilities Dept at 505-796-7748
- All payments will go through Sandia Resort & Casino. If you prefer to pay by check, we must receive your payment no later than February 1, 2013. Checks should be made out to Sandia Resort and Casino.