

EXHIBITOR ELECTRICAL SERVICES ORDER FORM

SANDIA RESORT & CASINO

Please return form to:
Sunbelt Shows
Emily DeWitt-Cisneros
emily@fiery-foods.com
Fax: 505-508-3196
Please call Emily at 505-873-8680 if you are paying by check. DO NOT send your check directly to Sandia.

Hotel/Convention Center Contact:
Lisa Romero
Tel (505) 798-3976

PLEASE TYPE OR PRINT LEGIBLY

Date of order:		
Event Name:		
Booth #:		
Exhibitor Name:		
Contact:		
Phone:		
Email:		

SPECIAL INSTRUCTIONS:

****PLEASE NOTE: *LAST MINUTE CHANGES ARE NOT GUARANTEED* – Please note the type of equipment provided in the booth**

Billing Information	
Credit Card Number:	
Expiration Date:	
Name on Card:	
Signature of Cardholder:	

Quantity	Description	14-Day Notice	Floor Rate		Subtotal
RENTAL ITEMS					
	Multiple Outlet Power Strip	\$15 per day	\$20 per day		
	Extension Cord	\$20 per day	\$25 – per day		
EVENT CHARGES					
	In-House Electrician	\$50 per hour			
SINGLE PHASE 120 VOLTS					
	1-500 Watts – 5 Amps	\$25	\$45		
	500-1000 Watts – 10 amps	\$35	\$55		
	1001 – 1500 Watts – 15 amps	\$45	\$65		
	1501 – 2000 Watts – 20 amps	\$55	\$75		
I hereby request the above and agree with the terms and conditions below.					
Signature: _____ Date: _____			Subtotal		
			Service Chg (22%)		
			Tax (6.4375%)		
			TOTAL		

- Special Power and pricing available upon request
- No exhibitor shall make an electrical installation, nor any electrical connection of any appliance or equipment to the building electrical system
- All exhibitor supplied extension cords must be UL rates and meet facility standards
- Service will be brought to the rear of the booth
- A replacement fee will be assessed for any equipment not returned
- Claims and refunds will not be considered or adjustments made unless filed in writing by Exhibitor prior to the start of the show
- Exhibitors found using service where no orders have been placed prior to the event will be charged 1.5 times the floor rate for the type of service used. Exhibitors found using excessive amounts of electricity over the amounts ordered will be charged the floor rate for the additional amounts.
- All payments will go through Sandia Resort & Casino. If you prefer to pay by check. Checks should be made out to Sandia Resort and Casino.
- Forms must be submitted on or before Monday, February 10, 2020 (14 Business Days) for discounted pricing. Any forms received after Monday, February 10, 2020 will be billed at the floor rate.