

EXHIBITOR ELECTRICAL SERVICES ORDER FORM

SANDIA
RESORT & CASINO

30 Rainbow Road NE
Albuquerque, NM 87113

Contact: Emily DeWitt-Cisneros
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PLEASE TYPE OR PRINT LEGIBLY

Date of order:		
Event Name:		
Booth #:		
Exhibitor Name:		
Contact:		
Phone:		
Email:		

Billing Information	
Credit Card Number:	
Expiration Date:	
Name on Card:	
Signature of Cardholder:	

	<p>SPECIAL INSTRUCTIONS:</p> <p>**PLEASE NOTE: <i>LAST MINUTE CHANGES ARE NOT GUARANTEED</i> – Please note the type of equipment provided in the booth</p>

Quantity	Description	14-Day Notice	Floor Rate		Subtotal
RENTAL ITEMS					
	Multiple Outlet Power Strip	\$16 per day	\$36 per day		
	Extension Cord	\$25 per day	\$55 – per day		
EVENT CHARGES					
	In-House Electrician	\$50 per hour			
SINGLE PHASE 120 VOLTS					
	1-500 Watts – 5 Amps	\$25	\$45		
	500-1000 Watts – 10 amps	\$35	\$55		
	1001 – 1500 Watts – 15 amps	\$45	\$65		
	1501 – 2000 Watts – 20 amps	\$55	\$75		

I hereby request the above and agree with the terms and conditions below.

Signature: _____ Date: _____

Subtotal		
Service Chg (22%)		
Tax (6.4375%)		
TOTAL		

- Special Power and pricing available upon request
- No exhibitor shall make an electrical installation, nor any electrical connection of any appliance or equipment to the building electrical system
- All exhibitor supplied extension cords must be UL rates and meet facility standards
- Service will be brought to the rear of the booth
- A replacement fee will be assessed for any equipment not returned
- Claims and refunds will not be considered or adjustments made unless filed in writing by Exhibitor prior to the start of the show
- Exhibitors found using excessive amounts of electricity over the amounts ordered will be charged the floor rate for the type of service used. Exhibitors found using excessive amounts of electricity over the amounts ordered will be charged the floor rate for the additional amounts. Please see the list of commonly used items below to determine your needs or call us if are still unsure
- All payments will go through Sandia Resort & Casino. If you prefer to pay by check. Checks should be made out to Sandia Resort and Casino.
- Forms must be submitted on or before Tuesday, February 7, 2023 (14 Business Days) for discounted pricing. Any forms received after Tuesday, February 7, 2023 will be billed at the floor rate.